

**LITURGY PLANNING FORM - CONFIRMATION**  
**DIOCESE OF WINONA-ROCHESTER**

Parish: \_\_\_\_\_  
Date of Celebration: \_\_\_\_\_ Time: \_\_\_\_\_  
Master of Ceremonies (to be filled in by Diocese): \_\_\_\_\_

*Parish Contact*

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

*Mass Readings, Prayers, and Liturgical Color:*

\_\_\_\_\_ Mass of the Day (*Required on Solemnities; Feasts; and Sundays in Advent, Lent, or Easter*)  
*When using the Mass of the Day, all prayers, readings, and color of vestments are from the liturgical celebration of the day.*

\_\_\_\_\_ Confirmation Mass (Red Vestments) (*An option on days that aren't Solemnities; Feasts; and Sundays in Advent, Lent, or Easter*)

\_\_\_\_\_ Other Rite / Feast / Ritual Mass: \_\_\_\_\_

*Clergy*

Concelebrating Priests: \_\_\_\_\_  
Assisting Deacons: \_\_\_\_\_  
Liturgical ministers: *\*Please note\* – lectors, music ministers, and extraordinary ministers of Holy Communion should be parishioners who are fully initiated and trained and comfortable in these ministries; please do not have confirmands serve in these roles.*

*Details Regarding the Mass*

**Entrance:**

*If the candidates will be processing in, it is helpful for them to enter during a prelude shortly before the start of the Mass.*

**Penitential Rite:**

\_\_\_\_\_ Confiteor      \_\_\_\_\_ Kyrie with Invocations      \_\_\_\_\_ Have mercy on us, Lord...

**Gloria** (*only on Solemnities, Feasts, and Sundays outside of Advent and Lent*):

\_\_\_\_\_ Sung: \_\_\_\_\_      \_\_\_\_\_ Spoken

**Readings:**

\_\_\_\_\_ Readings of the Day  
\_\_\_\_\_ From the Confirmation Mass:

First Reading: _____	Lectionary Number: _____
Psalm: _____	Lectionary Number: _____
Second Reading: _____	Lectionary Number: _____
Gospel: _____	Lectionary Number: _____

**Rite of Confirmation:**

Number of confirmands (provided by the Diocese): \_\_\_\_\_  
Nametags: *Please have nametags for all the candidates, with their Confirmation name clearly visible.*  
Presentation of Candidates: *Please use one of the sample texts enclosed for presenting the candidates.*  
Lemon: *Please have a cut up lemon prepared for the Bishop, to cut the oil as he washes his hands after the anointing of the confirmands.*

**Presentation of the Gifts:**

\_\_\_\_\_ No \_\_\_\_\_ Yes, by \_\_\_\_\_

*At the Presentation of the Gifts, the music ends when the Bishop washes his hands.*

**Eucharistic Prayer:**

Preferred Eucharistic Prayer: \_\_\_\_\_

**Our Father:**

\_\_\_\_\_ Spoken \_\_\_\_\_ Sung: \_\_\_\_\_

**Communion:**

Communion may be distributed under both forms

Number of ministers for the hosts:

Priests, including the Bishop: \_\_\_\_\_

Deacons, if not distributing the Precious Blood: \_\_\_\_\_

Lay EMHC's, if necessary: \_\_\_\_\_

Number of ministers for the chalices:

Deacons: \_\_\_\_\_

Priests: \_\_\_\_\_

Lay EMHC's, if necessary: \_\_\_\_\_

*The Communion Song should start when the Bishop partakes in Holy Communion, and last through the entire time Communion is being administered to the faithful.*

**Announcements:**

\_\_\_\_\_ No \_\_\_\_\_ Yes, by \_\_\_\_\_

**Pictures:**

*Pictures will be taken immediately after Mass at the front of the church. Please do not have the confirmands process out so they can get in place for photos as soon as the recessional music is done. Please have a designated photographer taking the group and individual photos. After a group photo, students will cycle through to get their individual photos. There will just be one photo per student, with parents and / or sponsor included if they wish, but not multiple poses per student. Parents may take their own photos at the same time as the designated photographer, as long as they do not obstruct the process.*

**Additional Details**

**After the celebration will the Bishop greet the people?**

\_\_\_\_\_ No

\_\_\_\_\_ Yes

\_\_\_\_\_ Outside the church

\_\_\_\_\_ Another location: \_\_\_\_\_

**Is the Bishop invited to a meal either before or after the celebration?**

*Please note that Bishop Barron does not eat fish or any seafood.*

\_\_\_\_\_ No

\_\_\_\_\_ Yes *If a meal was not originally planned, feel free to indicate your invitation and the Bishop's secretary will contact you as to whether a meal before or after will be possible.*

If yes, at what time? \_\_\_\_\_

Where will the meal take place? \_\_\_\_\_

**Additional notes for the Bishop:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please return to Leandra Hubka, Office of the Bishop, no later than one week before Mass: [lhubka@dowr.org](mailto:lhubka@dowr.org) OR Diocese of Winona-Rochester, 55 W. Sanborn, Winona, MN 55987**

## Presentation of Candidates

### *SAMPLE A*

*After the gospel, the bishop returns to his place. The pastor (deacon or catechist) presents the candidates for Confirmation.*

**PRESENTER: Candidates for Confirmation from the parish(es) of N.,  
(and N., \_\_\_\_\_ and N., \_\_\_\_\_) please stand.**

*All candidates stand in place. The pastor (deacon or catechist) continues:*

**Bishop, the parish community(ies) of St. N. \_\_\_\_\_ (and N., \_\_\_\_\_ and N. \_\_\_\_\_) and I present to you these women and men and ask you to confirm them.**

### *SAMPLE B*

*After the gospel, the bishop returns to his place. The pastor (deacon or catechist) presents the candidates for Confirmation.*

**PRESENTER: Candidates for Confirmation from the parish(es) of N., \_\_\_\_\_ (and N., \_\_\_\_\_ and N., \_\_\_\_\_) please stand.**

*All candidates stand in place. The pastor (deacon or catechist) continues:*

**Bishop, the parents and teachers in charge of the formation of our candidates for confirmation give a favorable account of them. With confidence, we present them to you for the Sacrament of Confirmation.**